

Groton Public Library Board of Trustees

Mission Statement

The mission of the Groton Public Library is to cultivate a safe, vibrant community hub where all individuals can access a diverse range of information sources, from books to digital media, fostering knowledge, intellectual curiosity, personal growth, and independent lifelong learning. GPL is committed to nurturing literacy in all its forms by promoting the joy of reading, critical thinking, and the exploration of ideas that lead to transformative journeys of self-discovery.

Vision Statement

The Groton Public Library strives to be a haven of knowledge, information, and enjoyment where people of all ages and backgrounds in our community can expand their horizons, enrich their lives, and thrive in an ever-evolving world.

Agenda

September 10, 2026 Regular Meeting - 6:00 p.m. in Library

- ☐ Roll Call of Trustees and Others (1 minute)
 - ☐ Janna Buckwalter, Bldg & Grounds
 - ☐ Polly Case-Codner
 - ☐ Nancy Dailey, President
 - ☐ Sophia Darling, Finance Officer
 - ☐ Angela Gian-Cursio, FoL Liaison
 - ☐ Sarah Lubold, Secretary
 - ☐ James Morningstar, Vice President
 - ☐ Sara Knobel - library executive
 - ☐ Liz Honis - recording secretary
- ☐ Adoption of Agenda (2 minutes)
- ☐ Approval of Minutes from August 13 2026 Meeting (5 minutes)
 - ☐ Review of **ACTION STEPS**
- ☐ Approval to Pay Warrant (2 minutes)
- ☐ Finance Update - S. Darling (5 minutes).
 - ☐ NYS Construction Grant 2026-2028
- ☐ Update from Library Executive – S. Knobel - See report (15 minutes)
 - ☐ Review Homebound Program
 - ☐ L. Honis resignation
- ☐ Building & Grounds Update (5 minutes)
- ☐ Library Policy Review Committees (8 minutes)
 - ☐ Confidentiality of Patron Records Policy - Sarah L. and Polly
 - ☐ Charter needed for each committee - as simple as a statement of purpose
- ☐ FoGPL update (if any) Angela G. (2 minutes)

- ☐ Long Range Plan review - S. Lubold (10 minutes)
 - ☐ Update on progress with time frame, logistics, and implementation of new outreach to homebound patrons
 - ☐ Update on new website—what is completed, what needs to be done
 - ☐ Progress report on results from program surveys and best promotion strategies
 - ☐ Progress report on Buildings and Grounds maintenance schedule and plan and update on recent concerns
 - ☐ Update on remaining policies to be reviewed
 - ☐ Service Model update
- ☐ Old Business (15 minutes)
 - ☐ Book Sale Update - S. Knobel
 - ☐ Donation to the church
 - ☐ Policies vs Procedures (previous action step) - N. Dailey
 - ☐ Law Enforcement in the Library- S. Lubold
 - ☐ FLLS Law Enforcement Inquiry Policy
 - ☐ Formation of Literacy Advocacy Work Group (previous action step)
 - ☐ Confidentiality (rollover action step)
- ☐ New Business
 - ☐ (5 minutes)
- ☐ Public Comment (3 minute limit per speaker)
- ☐ Adjournment

Next Meeting: September 10 2026

Action Items 2026

New Sexual Harassment Training Videos: [Sexual Harassment Prevention Model Policy and Training](#)

Committees

Finance - Sophia (chair), Nancy, Sara

Personnel - Sophia, Polly, Nancy (chair), Angela, Sara

Building & Grounds - Janna (chair), James, Sophia

Confidentiality - Sarah, Polly

LE in the Library - Sarah L (chair), Janna, Liz L., Sara, Liz H, Nancy

LRP - Sarah L, Janna, Nancy, Liz Lawrence

Policies for Review

Donations of Gifts

Patron Code of Conduct - Safe Child - these are together -

Circulation is internal but still up to the board to review and approve

Hazard Handling - Law Enforcement - ICE - Ask Sarah G perhaps

Conflict of Interest is internal and does not need to be posted.

