

Groton Public Library Board of Trustees

Mission Statement

The mission of the Groton Public Library is to cultivate a safe, vibrant community hub where all individuals can access a diverse range of information sources, from books to digital media, fostering knowledge, intellectual curiosity, personal growth, and independent lifelong learning. GPL is committed to nurturing literacy in all its forms by promoting the joy of reading, critical thinking, and the exploration of ideas that lead to transformative journeys of self-discovery.

Vision Statement

The Groton Public Library strives to be a haven of knowledge, information, and enjoyment where people of all ages and backgrounds in our community can expand their horizons, enrich their lives, and thrive in an ever-evolving world.

Agenda

March 12, 2026 Regular Meeting - 6:00 p.m. in Library

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|---|--------------|
| ☐ Roll Call of Trustees and Others | (1 minutes) |
| ☐ Brendan Komala - Building and grounds | |
| ☐ Cathy Klimaszewski - Trustee | |
| ☐ Laura Watson - Finance officer | |
| ☐ Nancy Dailey - President | |
| ☐ Polly Case-Codner - Vice president | |
| ☐ Sarah Lubold - Secretary | |
| ☐ Liz Honis - Recording secretary | |
| ☐ Sara Knobel - Library executive | |
|
☐ Adoption of Agenda | (2 minutes) |
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☐ Approval of Minutes from February 12 2026 Meeting | (5 minutes) |
| ☐ Review of ACTION STEPS | |
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☐ Approval to Pay Warrant | (2 minutes) |
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☐ Finance Update | (5 minutes) |
| ☐ 990 | |
|
☐ Budget Review 2026-2027 | (15 minutes) |
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☐ Update from Library Executive – Sara Knobel - See report | (8 minutes) |
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☐ Building & Grounds Update | (5 minutes) |
| ☐ NYS Construction Grant for new air conditioner system and new front entrance | |
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☐ Nomination Committee Update - Polly, Cathy | (5 minutes) |
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☐ Library Policy Review Committees | (8 minutes) |
|
☐ FoGPL update (if any) | (2 minutes) |

- ☐ Long Range Plan review (10 minutes)
 - ☐ Continued from November
- ☐ Old Business
 - ☐ Action Steps - how do we verify done (5 minutes)
 - ☐ Insurance discussion–Risk Assessment (10 minutes)
- ☐ New Business
 - ☐ Education - LRP Library Service Model - L. Honis (10 minutes)
 - ☐ Law Enforcement in the Library - S. Lubold (10 minutes)
 - ☐ Book Sale - S. Knobel (10 minutes)
 - ☐ Geranium Sale - S. Knobel (10 minutes)
- ☐ Public Comment (3 minute limit per speaker)
- ☐ Adjournment

Next Meeting: April 9 2026

Action Items 2026

New Sexual Harassment Training Videos: [Sexual Harassment Prevention Model Policy and Training](#)

Standing Committees

Finance - Laura (chair) Cathy, Nancy, Sara
 Personnel - Mary Meeker, Polly, Nancy, Sara

Policy Reviews

Camera - Nancy

Policies for Review

Confidentiality of Library Records
 Code of Conduct (we have one but needs to be reviewed by board before posting)
 Donations of Gifts
 Patron Code of Conduct - Safe Child - these are together -
 Circulation is internal but still up to the board to review and approve
 Hazard Handling - Law Enforcement - ICE - Ask Sarah G perhaps
 Conflict of Interest is internal and does not need to be posted.

LRP Reviews

Keep on Agenda as standing item

Trustee Elections

Three - Five year terms (Sarah, Laura, Brendan)
 Two - One year term (Liz, Cathy)

Annual Meeting Dates

March 9 - Legal Notice with date and board vacancies (Monday)
 March 27 - Petitions Due (Friday)
 April 20 - Budget Public (Monday)
 April 28 - Annual Meeting