

Groton Public Library Board of Trustees

Mission Statement

The mission of the Groton Public Library is to cultivate a safe, vibrant community hub where all individuals can access a diverse range of information sources, from books to digital media, fostering knowledge, intellectual curiosity, personal growth, and independent lifelong learning. GPL is committed to nurturing literacy in all its forms by promoting the joy of reading, critical thinking, and the exploration of ideas that lead to transformative journeys of self-discovery.

Vision Statement

The Groton Public Library strives to be a haven of knowledge, information, and enjoyment where people of all ages and backgrounds in our community can expand their horizons, enrich their lives, and thrive in an ever-evolving world.

Agenda

January 8, 2026 Regular Meeting - 6:00 p.m. in Library

- ☐ Roll Call of Trustees and Others (2 minutes)
 - ☐ Brendan Komala - Building and grounds
 - ☐ Cathy Klimaszewski - Trustee
 - ☐ Laura Watson - Finance officer
 - ☐ Nancy Dailey - President
 - ☐ Polly Case-Codner - Vice president
 - ☐ Sarah Lubold - Secretary
 - ☐ Liz Honis - Recording secretary
 - ☐ Sara Knobel - Library executive
- ☐ Adoption of Agenda (2 minutes)
- ☐ Approval of Minutes from December 11 2025 Meeting (2 minutes)
- ☐ Guest Chris Dempsey - D&O insurance (15 minutes)
- ☐ Approval to Pay Warrant (2 minutes)
- ☐ Finance Update (5 minutes)
- ☐ Budget Planning (15 minutes)
- ☐ Update from Library Executive – Sara Knobel - See report (8 minutes)
- ☐ Building & Grounds Update (5 minutes)
 - ☐ NYS Construction Grant for new air conditioner system and new front entrance
- ☐ Nomination Committee Update - Polly, Cathy (5 minutes)
- ☐ Library Policy Review Committees (8 minutes)

☐ Computer & Technology - Polly, Cathy

☐ FoGPL update (if any) (2 minutes)

☐ Long Range Plan review (15 minutes)

☐ Continued from November

☐ New Business (10 minutes total)

☐ New policy proposal

☐ Public Comment (3 minute limit per speaker)

☐ Executive Session

☐ Adjournment

Next Meeting: February 12 2026

Action Items 2025

New Sexual Harassment Training Videos: [Sexual Harassment Prevention Model Policy and Training](#)

Remaining: Brendan (Don't forget that this will need to be done again after 1/1/26)

Standing Committees

Finance - Laura (chair) Cathy, Nancy, Sara

Personnel - Mary Meeker, Polly, Nancy, Sara

Policy Reviews

Computer & Technology - Polly, Cathy

Camera - Nancy

Policies for Review

Confidentiality of Library Records

Code of Conduct (we have one but needs to be reviewed by board before posting)

Donations of Gifts

Patron Code of Conduct - Safe Child - these are together

Social Media

Circulation is internal but still up to the board to review and approve

Hazard Handling

Law Enforcement - ICE - Ask Sarah G perhaps

Conflict of Interest is internal and does not need to be posted.

LRP Reviews

Keep on Agenda as standing item

Trustee Elections

Three - Five year terms

One - One year term