

## **Groton Public Library Board of Trustees**

*The mission of the Groton Public Library is to cultivate a safe, vibrant community hub where all individuals can access a diverse range of information sources, from books to digital media, fostering knowledge, intellectual curiosity, personal growth, and independent lifelong learning. GPL is committed to nurturing literacy in all its forms by promoting the joy of reading, critical thinking, and the exploration of ideas that lead to transformative journeys of self-discovery.*

### **Agenda**

May 9 2024 Regular Meeting - 6:00 p.m. in Library

- ☐ Adoption of Agenda
- ☐ Roll Call of Trustees and Others
  - ☐ Kath Howard - president
  - ☐ Kelly Kitchin - trustee
  - ☐ Brendan Komala - bldg grds
  - ☐ Cathy Klimaszewski - vice president
  - ☐ Betty Conger - finance officer
  - ☐ Mary Meeker - secretary
  - ☐ Joan Donovan - trustee
  - ☐ Sara Knobel - library executive
  - ☐ Liz Honis - recording secretary
- ☐ Approval of Minutes from April 11 2024 Meeting
- ☐ Approval to Pay Warrant \$
- ☐ Personnel Report
- ☐ Accountant Update
- ☐ Prep for Year End - Kath Howard
- ☐ Update from Library Executive - Sara Knobel - See report
- ☐ Building & Grounds Update (if any) - Brendan Komola & Sara Knobel
  - ☐ Punch List walk thru, sign off, & release of funds
  - ☐ Chimney - Sara Knobel
- ☐ Long Range Planning Committee Update - Cathy Klimaszewski
- ☐ Library Policy Review Committee - Facility on-hold
- ☐ FoGPL Update (if any) - Kath Howard
- ☐ Public Comment
- ☐ Executive Session

☐ Adjournment

Next Meeting: June 13 2024

### **Vision Statement**

The Groton Public Library strives to be a haven of knowledge, information, and enjoyment where people of all ages and backgrounds in our community can expand their horizons, enrich their lives, and thrive in an ever-evolving world.

### **Action Items 2024**

Trustee Training: two hours - Kath has 1.25 hours

New Sexual Harassment Training Videos: [Sexual Harassment Prevention Model Policy and Training](#)

Oath of Office within 30 days of the start of term, July 1

### **Policy Assignments**

DONE Collection Management - Cathy

Finance - Betty, Sara

Facility - Kath, Joan, Betty, Sara

Long Range Plan - Mary, Cathy, Joan, Sara

Personnel - Kath & Mary