

Groton Public Library Board of Trustees

The mission of the Groton Public Library is to cultivate a safe, vibrant community hub where all individuals can access a diverse range of information sources, from books to digital media, fostering knowledge, intellectual curiosity, personal growth, and independent lifelong learning. GPL is committed to nurturing literacy in all its forms by promoting the joy of reading, critical thinking, and the exploration of ideas that lead to transformative journeys of self-discovery.

Agenda

October 12, 2023 Regular Meeting - 6:00 p.m. in Library

- ☐ Adoption of Agenda
- ☐ Roll Call of Trustees and Others
 - ☐ Kath Howard - president
 - ☐ Kelly Kitchin - trustee
 - ☐ Brendan Komala - Bldg Grds
 - ☐ Cathy Klimaszewski - vice president
 - ☐ Betty Conger - finance officer
 - ☐ Mary Meeker - secretary
 - ☐ Joan Donovan - trustee
 - ☐ Sara Knobel - Library Executive
- ☐ Approval of Minutes from September 14 2023 Meeting
- ☐ Approval to Pay Warrant - \$
- ☐ Personnel Report
 - ☐ Staffing Update
- ☐ Accountant Update
 - ☐ Tax Cap
 - ☐ 990 Extension (due November 15)
- ☐ Update from Library Executive - Sara Knobel - See report
- ☐ Building & Grounds Update (if any) - Brendan Komola (see director's report)
 - ☐ Punch List walk thru, sign off, & release of funds
- ☐ Long Range Planning Committee Update - Cathy Klimaszewski
- ☐ Library Policy Review Committee - Facility
- ☐ FoGPL Update (if any) - Kath Howard
- ☐ Public Comment
- ☐ Executive Session - Compensation
- ☐ Adjournment

Next Meeting: November 9, 2023

Vision Statement

The Groton Public Library strives to be a haven of knowledge, information, and enjoyment where people of all ages and backgrounds in our community can expand their horizons, enrich their lives, and thrive in an ever-evolving world.

Action Items 2023

Trustee Training: two hours

New Sexual Harassment Training Videos: [Sexual Harassment Prevention Model Policy and Training](#)

Oath of Office within 30 days of the start of their term, July 1 2023: Joan, Kelly, Brendan

Policy Assignments

DONE Collection Management - Cathy

Finance - Betty, Sara

Facility - Kath, Joan, Betty, Sara

Long Range Plan - Mary, Cathy, Joan, Sara

Dates:

10/4, Wednesday, 6-8

10/15, Sunday, 2-4

10/28, Saturday, 10-noon

Personnel - Kath & Mary