

**Groton Public Library
Board of Trustees Meeting
6/9/2020 at 4:30 PM
Remotely via Zoom**

Present: Sara Knobel, Jennifer Morey, Linda Nobles, Sheri Shurtleff, Kelly Smith, Pam Vitale **excused:** *Monica Dykeman, Chris Williams*

This meeting was called to order at 4:34 PM by President Sheri Shurtleff. The Roll call was given by Secretary, Jennifer Morey.

Adoption of Agenda: The agenda was adopted as presented.

Approval of May 12, 2020 meeting minutes: The minutes stand approved as submitted.

Approval to pay Warrant: Warrant: 0138-20LFAP12-1 in the amount of \$5,095.87 was approved to pay on a motion made by Pam and given a second by Kelly, Motion carried unanimously. This Warrant included a Electrical Contract payment Application #12 (Knapp Electric) in the amount of \$475.00, plus a payment of \$1,140.00 for the addition.

Adopt GPL Safety Plan for reopening: State mandated guidelines for reopening Libraries were sent out in a news letter to the Trustees recently. The Trustees reviewed the guidelines and on a motion made by Linda, seconded by Pam, the Safety plan to reopen was adopted. The motion carried unanimously.

Resolution to re-open GPL:

WHEREAS on March 16, 2020 the Groton Public Library Board of Trustees voted to close immediately; and Whereas it has been determined that the Groton Public Library may operate with restrictions; and WHEREAS the BOT has determined that using the Safety Plan developed using the NYS template and CDC guidance, the Library may do so in accord with all required protocols for safety; BE IT RESOLVED, that the Library shall open on June 15, 2020, per the plan developed by New York State for re-opening under NY Forward.

On a motion given by Pam, and seconded by Kelly, this Resolution was approved. The motion carried unanimously.

Resolution to Affirm Federal Paycheck Protection Program Loan: Sheri, on approval of BOT, was able to apply for a loan of \$34,300.00 from the Federal Government. In order for the loan to be forgiven in full, 75% of the loan must be used for payroll and benefits from 6/1/2020 till 7/31/2020 and 25% used for utility costs for that same period of time. On a motion given by Linda, seconded by Pam, the BOT resolved to use this money accordingly. Motion was carried unanimously.

Slate of Officers for 2020 - 2021:

Sheri Shurtleff - President

Monica Dykeman - Vice President

Linda Nobles (possibly Chris Williams) - Financial Officer

Jennifer Morey - Secretary

Pam Vitale - Building and Grounds

Expansion and Renovations Project Update: A Port-a-potty has been rented to use while the inside bathrooms are being installed. Black mold was discovered in the ceiling area in the addition. Jim Turner is addressing this problem.

Sheri, representing the BOT, wrote an article informing the Public about the changes occurring to the GPL because of the Expansion and Renovation Project. Thanks go to Sheri for keeping the Public updated.

Update from the Friends of the GPL: The first set of tables and chairs have been completed by the Siebe's. The furniture is available for public viewing this Saturday, June 13 at their barn on S Main St in Groton. Another set of tables and chairs will be done, as well as the circulation desk. The FOGPL has enough funds set aside for just this much refurbishing.

No Public comment at this time.

On a suggestion given by Jennifer, the next meeting may be on Thursday, July 9, 2020 @ 5:30 PM rather than Tuesday, July 7, 2020. Sara runs the Food Give away program at 6:00 PM on Main St. and isn't able to participate in an entire BOT meeting on a Tuesday. Sheri will check with Sara and the excused Board members to see if this works better for their schedules. She will let us know before the next scheduled meeting.

Meeting was adjourned at 5:17 PM

Respectfully submitted.

Jennifer Morey

Secretary