

Groton Public Library
Board of Trustees Meeting Minutes
September 10, 2020 at 5:30 pm
Remotely by Zoom
Draft

Roll call by Secretary: Meeting was called to order at 5:30 pm by President Sheri Shurtleff. Roll call was given by Jennifer Morey. **Present:** Monica Dykeman, Sara Knobel, Jennifer Morey, Linda Nobles, Sheri Shurtleff, Kelly Smith, Pam Vitale **excused:** Chris Williams

Adoption of the Agenda: After adding a few items to the agenda, it was approved as amended on a motion given by Kelly, seconded by Pam and carried unanimously.

Approval of the August 13, 2020 Meeting Minutes: The minutes were approved as corrected with a motion given by Linda, seconded by Kelly and carried unanimously.

Approval to pay Warrants: Warrant: 0025-Library A/P August 2020 in the amounts of \$55,072.99 for Renovation and \$99,065.25 for the Addition were approved for payments on a motion given by Pam, seconded by Monica and carried unanimously.

Personnel Action: Two pages may be returning to work. Sara plans to have at least two employees working at the library at all times during open hours. Discussion was held regarding employees working from home. No definite decision was made. Further discussion at the next BOT meeting in October.

Memorial Donation: GPL received a Memorial Donation recently in memory of Jean Dempsey True. She was at one time a Trustee of the GPL..

Expansion and Renovations Project Update: The brick is now being installed on the exterior walls of the addition. A committee has been formed to begin working on the Commemorative plaques. Sara will set up a meeting, in the near future, with those committee members.

Update from the Library Director: Sara reports that she would soon like to open the Library by appointment only. This is dependent on the glass covering for the newly restored circulation desk. The glass has been ordered but not yet ready to be installed. The Friends of the Groton Public Library generously agreed to pay for the covering.

Sara will post updated information regarding the reopening “by appointment only” via social media, the website, and the newsletter.

Sara asked the BOT to consider a “Fragrance free workplace” and will email an example. The Trustees are to consider a policy and discuss it at their October 8, 2020 business meeting.

Near the front door of the library there are two coolers filled with food items given by local people who had extra produce in their gardens. The food is available for anyone to take.

The Health Tuesday giveaway continues to be quite successful with approximately 200 participants weekly.

Update from the FOGPL: Pat Gaines from the Friends of the GPL will be representing them on the Plaque Committee.

The second table and set of four chairs are almost completely refurbished. Funds have been set aside to pay for this set, but there are two more sets of tables and chairs to be done. The FOGPL plan to send out a fundraising letter to all members of the FOGPL in the hope of raising enough funds to pay for the remaining furniture to be refurbished.

The money set aside for Dan the Snakeman and a new cart for the Library, will be used instead for the payment of the new glass top for the circulation desk.

Period for Public comment: Nothing at this time

Meeting Adjourned at 6:23 pm

Next Meeting will be October 8, 2020 via Zoom

Respectfully Submitted,

Jennifer Morey

Secretary