

Groton Public Library Board of Trustees
Meeting Minutes of October 8, 2019
5:30 p.m. in the GPL

Present: Monica Dykeman, Sara Knobel, Jennifer Morey, Linda Nobles, Kelly Smith, Pam Vitale **excused:** Sheri Shurtleff, Chris Williams

Call to Order: The Meeting was called to order by Vice President, Monica Dykeman at 5:28 p.m. The Pledge of Allegiance was recited.

Adoption of the Agenda: Kelly made a motion to approve the Agenda as presented. After a second given by Pam, the motion carried unanimously.

Approval of September 10, 2019 Meeting Minutes: Pam made a motion to approve the Meeting Minutes as presented. A second to this motion was given by Linda and the motion passed unanimously.

Finance Officer's Report: Warrant: 0041-20LF04-1 was approved by a motion given by Linda, seconded by Pam and carried unanimously.

Expansion Project Report: Sara reported that a decision on the application for the NYS Construction Grant should be determined within the next few months.

Library Executive's report: FLLS is holding their Annual Meeting on October 18, 2019. The GPL BOT's were invited to attend, but at this point, no one was able to go.

The new Adult Takeover Game Night with Dana has been a success with 9 to 12 attendees. The Banned Book week event "Spreading the Word", scored a front page in the Cortland Standard. The four Healthy Tuesdays program had 149 people participating.

The GPL received a TCPL Grant of \$1,055.00 for new furniture in the Children's room. With that Grant money, Sara has purchased a few new items to test them out.

The Staff of the GPL went to the Friends of the TCPL pre-sale event and got 788 items.

A new copier needs to be purchased. On a motion made by Linda, and given a second by Kelly then carried, it was agreed that Sara would contact Copier Products Sales and Service, Inc in Homer, NY to purchase a refurbished Kyocera digital color copier.

Friends of the GPL: Christmas tree decorating will be held December 6, followed by a visit and photo shoot with Mr. and Mrs. Santa Claus on December 7, 11:30 a.m. to 1:30 p.m. Each child will receive a free book as well.

Adjournment: This meeting was adjourned at 5:55 p.m. on a motion submitted by Linda.

Next BOT meeting: November 12, 2019 at 5:30 in the GPL

Respectfully submitted,
Secretary
Jennifer Morey